

Medicines Reconciliation

Sample of Patients

The sample of patients to be included in the data collection is as follows:

- All patients who have been discharged from an acute medical admission
- All patients over 75 years of age who have been discharged from an inpatient stay from anywhere (eg surgical admission, geriatric admission etc)

Each month commencing in <<insert date>>, obtain 10 consecutive Immediate Discharge Letters (IDLs) within the above sample of patients once they have been processed by the clinicians. Apply the following measures to each of the discharge documents.

Applying the measures

Measure 1: Has the Immediate Discharge Letter been forwarded to a clinician on day of receipt?

- *Practices may have to start date stamping the date of receipt on the IDL that are received in practice manually. For those received electronically, the date received is recorded.*
- *Tick yes if the IDL has been forwarded (using docman assigned to the appropriate GP or Pharmacist) on the day of receipt.*
- *Tick no if the IDL has not been forwarded on the day of receipt.*

Measure 2: Has medicines reconciliation (as defined below) occurred within **2 working days** of the IDL being received by the practice?

- *Medicines Reconciliation is defined by Institute for Healthcare Improvement (IHI) as: **“The process of obtaining an up-to-date and accurate medication list that has been compared with the most recently available information and has documented any discrepancies, changes, deletions or additions resulting in a complete list of medication accurately communicated”.***
- *A read code is available within the practice clinical system to identify when medicines reconciliation has occurred, practices may wish to start using this Read code **#8B318**.*
- *Tick yes if medicines reconciliation as defined by IHI has occurred within 2 working days of the IDL being forwarded to the practice.*
- *Tick no if medicines reconciliation has not occurred within 2 working days of the IDL being forwarded to the practice.*

Measure 3: Have changes to the medication following reconciliation been updated in the clinical record?

- *There is a list of Read codes available to help with recording when any changes to the patient's medications have occurred. Practices may wish to start using these:*
 - **#8B316** - Medication Changed
 - **#8B3A1** - Medication Increased
 - **#8B3A2** - Medication Decreased
 - **#8B313** - Medication Commenced
 - **#8B3A3** - New Medication Commenced
 - **#8B3R** - Drug Therapy Discontinued
 - **#8B396** - Treatment Stopped – alternative therapy undertaken
 - **#67IM.** - Advice to GP to Change Patient Medication
- *Tick yes for all discharges with changes required that were documented in the patient's clinical record.*
- *Tick no for all discharges with changes required that were not documented in the patient's clinical record.*
- *Tick N/A for all discharges where there are no changes to the medications.*

Measure 4: Significant changes to medications have been discussed with the patient or their representative within 5 working days of the IDL being received by the practice? (Significant changes include repeat medications being started or stopped or an alteration in dosage)

- *Using the clinical system, identify if it is documented that any changes to the medications were discussed with the patient or their representative. Again there is a Read code available that practices may wish to use to record this, **#8B3S0**.*
- *Tick yes for all discharges with changes discussed with the patient or their representative documented.*
- *Tick no for all discharges with changes discussed with the patient or their representative not documented.*
- *Tick n/a for all discharges that have no changes to the medications.*

Measure 5: Have all measures been met (compliance with full bundle)?

- *Tick yes for all IDL with all four yes boxes ticked.*
- *Tick no for all discharges with any no boxes ticked.*
- *Any IDL with n/a ticked should be counted as a yes.*